

THE LIBRARY BOARD COMMITTEE MEETING MINUTES

Library of Virginia

January 23, 2023

ARCHIVAL, COLLECTIONS, AND RECORDS MANAGEMENT SERVICES COMMITTEE

The Archival, Collections, and Records Management Services Committee met at 8:30 a.m. on Monday, January 23, 2023, in Conference Room C at the Library of Virginia. The following committee members were in attendance: Peter E. Broadbent Jr., *vice-chair*; C. Paul Brockwell Jr.; Carol G. Finerty; and Blythe Ann Scott. Robert L. Canida II, *chair*, and Barbara Vines Little attended virtually. Also in attendance were John D. Metz, Deputy for Collections and Programs; Kathy Jordan, Digital Initiatives and Web Presence Director; and Greg Crawford, State Archivist and Director of Government Records Services. Committee member Leonard C. Tengco was absent.

Dr. Metz reported that Collection Management Services filled three important vacancies in Imaging Services in December 2022. The Library received funding from the General Assembly last year to hire four additional Quality Assurance Specialists to help process diseased microfilm from the media vault. The Library conducted interviews in October and made four job offers, three of which were accepted. DeAnne Bradby, Rebecca Bruner, and Lauren Caravati reported for work on December 13 and are currently being trained on all aspects of diseased microfilm identification and mitigation. We will recruit for the fourth Quality Assurance position as well as a previously vacant position later in the spring. If successful, this will round out the Imaging Services staff to eight full-time positions including the supervisor.

The contributions of three new staff members to date include 856 reels inspected. The new team members also entered data for 829 reels into the Infolinx database which allows the film and its contents to be more easily discovered. The group of new employees was able to update an additional 1,422 records in Infolinx.

The total number of reels evaluated for replacement needs as of the December 2022 shipment to Backstage totals 10,173. This includes 7,035 reels sent for replacement from November 2019 to December 2022. The total number of reels evaluated for replacement for the February 2023 shipment as of January 18, 2023 is 748, and the total number of reels determined to need replacement for the February 2023 shipment as of January 18, 2023 is 433.

Mr. Crawford provided an update on the processing of gubernatorial records. State Records archivists continue working on the backlog, and except for some privacy issues that need to be addressed, the McDonnell administration paper records are completed. The McAuliffe administration paper records should be completed by June 2023. Afterwards, State Records will

begin processing the 279 cubic feet of paper records transferred from the Northam administration. While the backlog of paper records is decreasing, the backlog of electronic records continues to increase exponentially. The Northam administration transferred more than six terabytes of electronic records to the Library. Progress has been slowed by the loss of two staff members. We hope to fill both positions in early 2023.

Mr. Crawford also provided an update on the Circuit Court Records Preservation (CCRP) program. The CCRP Grant Review Board met on January 6, 2023, to evaluate grant applications from 99 localities. A total of 125 grant applications were submitted, the largest number in the history of the CCRP program. Over 20 localities submitted more than one grant application. The sum of all requested grant projects (\$5,706,218.00) surpassed the award amount budgeted (\$4,100,000). After a thorough discussion, the grants review board approved funding, partial or in full, for 106 grant projects with all awards totaling \$4,100,706.02. A total of 19 grant applications were declined due to lack of funding. However, all 99 localities that submitted grant applications were awarded grant funding.

PUBLIC LIBRARY DEVELOPMENT COMMITTEE

The Public Library Development Committee met at 8:30 a.m. on Monday, January 23, 2023, in the Orientation Room at the Library of Virginia. The following committee members were in attendance: Marcy Sims, *chair*; Lana Real, *vice-chair*; Laura L. L. Blevins; Suzette Denslow; and Shelley Viola Murphy. Also in attendance was Nan Carmack, Director of Library Development and Networking. Committee member L. Preston Bryant Jr. was absent.

The first agenda item was a discussion of several House and Senate bills relevant to public libraries and public school libraries. Dr. Carmack presented the various legislative items and briefly discussed the potential impact on public libraries. Ms. Sims requested that this agenda item remain on our agenda for future meetings for updates.

The second agenda item was a presentation of state library digital assets relevant to the formation and support of Virginia small businesses. Dr. Carmack reported working with the Virginia Small Business Development Agency (VSBDC) and the Virginia Main Street Agency to spread the word, noting that she and Barry Trott, Adult Services Consultant, would be presenting on January 26, 2023 as part of the VSBDC webinar series for small business owners. In February, Mr. Trott will be writing a blog post for Virginia Main Streets.

The third agenda item of brainstorming the future of libraries was tabled until the next meeting due to time.

LEGISLATIVE AND FINANCE COMMITTEE

The Legislative and Finance Committee met at 9:30 a.m. on Monday, January 23, 2023, in the Orientation Room at the Library of Virginia. The following committee members were in attendance: Suzette Denslow, *vice-chair*; Laura L. L. Blevins; C. Paul Brockwell Jr.; Maya Castillo; and Blythe Ann Scott. Also in attendance was Dan Hinderliter, Deputy for Finance and

Administrative Services and Librarian of Virginia Sandra Treadway. Committee member L. Preston Bryant Jr., *chair*, was absent.

Ms. Denslow called the meeting to order and recognized the 200th Anniversary of the Library of Virginia. Mr. Hinderliter provided the Statement of Financial Condition as of December 31, 2022. In summary the Library completed the first half of the fiscal year 2023 with general fund expenditures at 52% and all funds combined at 53% expended. He explained that the first half of the fiscal year represented alignment of budget and expenditures as expected. The greatest variance when comparing the prior fiscal year to current spending is explained by the increase in direct funding to local libraries. The greatest percentage variance across all fund types is found in Federal funding to the Library. Federal funds expended represent 73% of the annualized amount. The amount of Federal funds expended to date is as expected and planned.

Mr. Hinderliter provided an overview of the decision packages that were offered to the administration for inclusion in the Governor’s proposed budget, which is the starting point for the General Assembly Appropriation Act. The Library’s decision briefs were not included in the Governor’s proposed budget; however, budget amendments to support the additional information technology needs for the Library have been introduced in both the House and Senate. A brief overview of active legislation of interest to the Library under consideration by the General Assembly was provided and is included in the Board materials tab labelled “Bill Tracker”.

Mr. Hinderliter gave a brief overview of the planning process for transforming the public spaces in the Library building at 800 E. Broad Street to better align with user needs. The Library of Virginia Foundation conducted an RFP process for a design firm to assist resulting in four submissions. The combined Space Planning Committee of the Library of Virginia Foundation, Library of Virginia Board and Library of Virginia leadership met and achieved consensus in the highest ranked offer. Negotiations are underway and a contract should result shortly.

The last item discussed was the Honorary Patron of Letters policy. Librarian of Virginia Sandra Treadway discussed the progress made in paving the way for the Board to move forward.

EDUCATION, OUTREACH, AND RESEARCH SERVICES COMMITTEE

The Education, Outreach, and Research Services Committee met at 9:30 a.m. on Monday, January 23, 2023, in Conference Room C at the Library of Virginia. The following committee members were in attendance: Peter E. Broadbent Jr., Carol G. Finerty, Shelley Viola Murphy, Lana Real, and Marcy Sims. Robert L. Canida II, *vice-chair*, and Barbara Vines Little attended virtually. Also in attendance were Gregg D. Kimball, Director of Public Services and Outreach; Catherine Fitzgerald Wyatt, Education and Outreach Manager; and Angela Flagg, Marketing and Communications Director. Committee member Robert D. Aguirre, *chair*, was absent.

Mr. Kimball and Ms. Fitzgerald Wyatt updated the Board on the Library’s 200th Anniversary activities, including the bicentennial exhibition, “200 Years, 200 Stories;” signature programs; and progress on “LVA On the Go.” Ms. Wyatt noted the forthcoming programs, including Brent Tarter’s lecture on the origins of the Library’s book collections, to be held on January 24; the Black History Month panel discussion on Virginia’s black legislators, to be held on February 23;

and planning for a women’s history program commemorating the 100th anniversary of women serving in Virginia’s House of Delegates.

Dr. Kimball discussed planning for the “LVA on the Go” program. He reported that construction of the Library’s vehicle had encountered some supply chain delays, but that he hoped the vehicle would be ready for the April 15 event in Abingdon. The committee members reviewed the current list of venues and dates. The first event will be held at the Suffolk County Public Library on March 25. Dr. Canida offered that he had a contact in Lynchburg if we wanted to add an event there.

Ms. Flagg updated the board on the 200th anniversary marketing and communications. She provided an overview of marketing tactics implemented as part of the Library’s general branding and anniversary promotion efforts. Examples included print and TV media coverage, social media activation, print and digital advertising, light pole banners outside of the Library and along Broad Street, and other promotional efforts. Among the tactics she noted as generating the highest visibility for the Library is the use of billboards for the first time along main arteries passing through Richmond.

THE LIBRARY BOARD MEETING

Library of Virginia
January 23, 2023

The Library Board met on Monday, January 23, 2023, in the Board Meeting Room at the Library of Virginia, 800 East Broad Street, Richmond, Virginia.

I. CALL TO ORDER

C. Paul Brockwell Jr., *chair*, called the meeting to order at 10:30 a.m. He noted there was a quorum of the Library Board physically present. The following members were in attendance:

C. Paul Brockwell Jr., *chair*
Laura L. L. Blevins
Peter E. Broadbent Jr.
L. Preston Bryant Jr.
Maya Castillo
Suzette Denslow
Carol G. Finerty
Shelley Viola Murphy
Lana Real
Blythe Ann Scott
Marcy Sims

Dr. Robert L. Canida II and Barbara Vines Little attended virtually. Robert D. Aguirre, *vice-chair*, and Leonard C. Tengco were absent.

II. APPROVAL OF AGENDA

Mr. Brockwell asked for a motion to approve the agenda. The motion was made by Suzette Denslow, seconded by Marcy Sims, and passed unanimously.

III. WELCOME TO VISITORS AND STAFF

Mr. Brockwell welcomed all visitors, staff, and special guests including Senior Assistant Attorney General Deborah A. Love and Library of Virginia Foundation President Pia Trigiani who was currently stuck in traffic but would be arriving shortly. He also recognized the newest appointment to the Board, Carol G. Finerty, who was not able to attend the previous meeting but was present today. Ms. Finerty thanked the Board and Library staff for their gracious and warm welcome. She noted that she is a foreign affairs officer in the Department of State where she works in the Bureau of Human Rights, Democracy, and Labor. Her love for libraries, she said, stems from her time working as a desk librarian at her university library, and from her mother who taught her to love books. Ms. Finerty concluded by stating that she looks forward to meeting everyone, learning from them, and helping the Library however she can. Mr. Brockwell commented that as a fellow former university library employee he shares her enthusiasm and said that the Board is happy to have her.

Mr. Brockwell also extended a welcome to Greg Crawford who, since the last Board meeting, has been appointed State Archivist and Director of Government Records Services. He referenced Mr. Crawford's stewardship of the Circuit Court Records Preservation Program (CCRP) and praised his work building relationships with Circuit Court Clerks throughout the state to ensure that their records are properly preserved.

Before moving to the public comment portion of the meeting, Mr. Brockwell noted that at the last Board meeting the Executive Committee agreed on the necessity to reach out to members of the General Assembly to obtain their support for budget amendments to secure funding for critical IT infrastructure at the Library. Since that meeting they have had individual conversations with these members and were successful in obtaining their sponsorship of these important amendments. He added that Ms. Denslow will provide additional information on this issue during the Legislative and Finance Committee update.

IV. PUBLIC COMMENT

There were no members of the public present who wished to make public comment.

V. APPROVAL OF MINUTES

Mr. Brockwell asked if Board members had any additions or corrections to make to the minutes for the September 19 meeting and the November 10 joint retreat. There being none, he asked for a motion to approve the minutes. The motion was made by Laura L. L. Blevins, seconded by Lana Real, and passed unanimously by the Board.

VI. INFORMATION ITEMS

A. Reports from Other Organizations

Conley Edwards, President of the Friends of the Virginia State Archives, reported that the Friends are preparing for their 28th annual “Straight to the Source” program to be held at the Library on March 31. This program features members of the Library’s professional staff discussing their findings in the course of researching the archival collections. The program is a wonderful opportunity for participants to learn directly from staff and for staff to have an exchange with those who use records in the collection. Topics for this year include researching records of enslaved and free Virginians in Virginia Untold; discoveries using the organization cards of the Virginia Department of Military Affairs, 1876-1947; navigation tricks for using the Library catalog; and a look at the 200th anniversary exhibit and the fascinating story it tells.

Mr. Edwards reported that, thanks largely to the efforts of Board member Peter E. Broadbent Jr., the Friends continued their support of the work of the Library collection development staff by identifying and purchasing published genealogical and family history materials from contiguous states. Including expenditures for last year, since 2019 the Friends have contributed almost \$66,000 for book purchases, conservation, and purchase of archival materials. The Friends also contributed \$10,000 in 2022 to support conservation of the historically significant records of the Virginia Convention of 1775.

Mr. Edwards stated that the Virginia Genealogical Society (VGS) is the local co-sponsor for the National Genealogical Society’s annual meeting in Richmond on May 31 to June 3. The conference theme is “Virginia: Deep Roots of a Nation.” Attendance is in-person in Richmond or online at home. The conference features three days of concentrated learning for everyone interested in family history from beginners to professional genealogists. Online at home will offer ten lectures, live-streamed—five each day—on Friday and Saturday. The Library, he said, will be an active participant in the conference.

B. Committee/Division Reports

- **Education, Outreach, and Research Services Committee**

Education and Outreach Manager Catherine Fitzgerald Wyatt, filling in for Public Services and Outreach Division Director Gregg Kimball, invited any Board members who could not attend the 200th Anniversary reception later that evening to tour the exhibition after lunch. She also encouraged members to attend the Library’s anniversary programming including an opening lecture by Brent Tarter on some of the items from the Library’s original collection, a February program highlighting the 92 black men who served in the General Assembly during the reconstruction era, a March panel honoring the 100th anniversary of women serving in the House of Delegates, a July program focusing on Virginia folk life, and another on food and wine in the fall. The 200th Anniversary webpage, Ms. Fitzgerald Wyatt noted, lists all 14 “LVA On the Go” events planned throughout the year including the most recent addition in Nelson County with the Jefferson-Madison Regional Library System on

August 12. She said there was one date left where the vehicle would be available for an “LVA On the Go” event.

Angela Flagg, Marketing and Communications Director, showed Board members a television ad that will be airing to promote the 200th anniversary and related events and programs. Other forms of promotion for the anniversary we have arranged include print and online media stories, digital ads, billboards, outreach to librarians across the Commonwealth, and more. Ms. Flagg noted that these forms of outreach will not promote just the anniversary, but also specific events on our calendar. Mr. Brockwell commented that he thought the advertisement was excellent and asked if there were any questions. Sandra Treadway, Librarian of Virginia, thanked Ms. Flagg and her team for their efforts and noted that the coverage the Library has received shows what investing in a professional marketing and communications expert can produce. She also thanked Daniel Hinderliter, Deputy for Finance and Administrative Services, for carving money out of the budget for this project, and the Foundation for understanding the importance of getting the word out so that people will actually come to the Library’s events. Mr. Brockwell echoed Dr. Treadway’s comments and praised Ms. Flagg and her team, referencing the Library’s recent cover story in the *Capitol Connections* magazine, which he said was timed perfectly with the current General Assembly session.

Before moving to the next committee report, Mr. Brockwell noted that Ms. Trigiani had arrived at the meeting.

- **Archival, Collections, and Records Management Services Committee**

John Metz, Deputy for Collections and Programs, reported that the Library made offers to four candidates for jobs working on the diseased microfilm project, three of which were accepted, and the new staff reported to work on December 13, 2022. They have been working for a month now learning the basics, and Mr. Metz reported that their numbers for inspection looked very good. He also reported that there is a separate collection of film in the main Library building that presents an opportunity to try another approach in addressing diseased microfilm. The Library will be sending nearly 800 reels from that collection to Backstage without doing any work on the reels on our end in order to see whether that would be faster than processing them in-house first. This will help us make a more informed decision on how to address the issue. The first batch should be completed and returned sometime in June.

Greg Crawford, State Archivist and Director of Government Records Services, reminded the Board that the State Government Records Division is responsible for processing, preserving, and making accessible records from the General Assembly, the Governor’s Office, and state agencies from the colonial era to the present. One of their big projects over the past couple of years has been processing the backlog of gubernatorial records, and great strides have been made in that effort. The McAuliffe administration’s paper records, for instance, should be completed by June 2023. Mr. Crawford noted that over the past 20 years state government records have been in a predominantly electronic format rather than on paper. For example, the Northam

administration recently transferred over six terabytes of electronic records to the Library, which is more double the amount from the three previous administrations combined. While this certainly presents a challenge, Mr. Crawford and his team are currently making plans on how best to better process these electronic records and make them available.

Speaking on the Circuit Court Records Preservation Program (CCRP), Mr. Crawford reminded the Board that it is funded by a \$3.50 fee assessed to the Circuit Court Clerks. Each year the program awards grants to localities to help them preserve their local records. The CCRP Grant Review Board held a meeting on January 6 to evaluate 125 grant applications from 99 localities. Mr. Crawford noted the review board is comprised of three circuit court clerks and two staff members from the Library. He reported that this batch was the largest number of applications that had ever been submitted, and that the total amount requested across all applications was just over \$5.7 million. Unfortunately, the board only had \$4.1 million budgeted for this grant cycle, so after a thorough discussion the board approved funding, partial or in full, to 106 grant applications from all 99 localities. Mr. Crawford stated that 25 localities had submitted multiple grants for different purposes, and the board asked them to prioritize which grants were most needed which enabled them to provide the grants to all localities that submitted applications.

- **Legislative and Finance Committee**

Committee Vice-Chair Suzette Denslow, standing in for committee chair L. Preston Bryant Jr., asked Daniel Hinderliter, Deputy for Finance and Administrative Services, to present the committee report. Mr. Hinderliter addressed the Library's Statement of Financial Condition, noting that we are doing well in all regards, specifically with general funds, CCRP funds, federal funds, and special funds. None of the Library's spending patterns are out of alignment. General fund spending, for example, is at 53% halfway through the fiscal year.

Mr. Hinderliter reported that none of the decision briefs the Library submitted through the Governor's Office were included in the Governor's proposed budget; however, budget amendments have now been introduced in by the Senate and House of Delegates to support the Library's IT needs. He commented that this puts the Library in the unique and delicate situation of having to identify our needs without speaking about the Governor's priorities directly.

Reporting on legislation, Mr. Hinderliter stated that the one bill the Library sponsored through the Governor's Office is moving forward. The intent of the bill is to clean up the Virginia Public Records Act so that the Library can hold items that have been submitted to us and contain either sensitive HIPAA or education-related information, without publicly revealing that protected information. Mr. Hinderliter added that there is a full bill tracker included in the Board packet which provides details on other legislation, and noted that an additional bill, SB1528, introduced by Senator Marsden, came up in session after the packet was put together and is thus not listed on the tracker. Mr. Hinderliter reported that the Library will be working with the Department

of Planning and Budget (DPB) on SB1463 which would require warning stickers on any library books that contain sexually explicit content. DPB is gathering information for the bill's fiscal impact statement (FIS), and the Library is trying to ascertain whether they are looking for the impact on just the Library itself, or rather all library systems across the Commonwealth.

Dr. Treadway added that the Library has been working closely with both the House Appropriations Committee and the Senate Finance Committee throughout the session and that, to her surprise and delight, the Higher Education Subcommittee of House Appropriations asked her to make a presentation to them about the Library, what we do, and our history since they did not know much about our agency. She said that the subcommittee was very receptive to the information she provided.

Mr. Hinderlitter reported on the Library's space planning efforts, noting that the General Assembly considers capital requests on odd-numbered years. As such, the Library is working with the Foundation to update our older planning documents and determine the cost of implanting desired updates to our building. The goal, he said, is to propose a capital project that would receive funding from the Governor and General Assembly, as well as from the Foundation. Mr. Hinderlitter noted that the committee identified a request for proposals (RFP), adding that Scott Dodson, executive director of the Library of Virginia Foundation, contributed a lot of work toward that effort. Sixteen companies were notified and the Library received four proposals back which were reviewed by a committee of Foundation and Library Board members, as well as staff from both organizations. After evaluation the committee identified a top candidate and representatives from this firm are coming in on January 31 for further discussion. The goal is to put something together by the end of the summer that would show what this building could look like and what we could do with the space.

Mr. Brockwell reported on the patron of letters initiative, stating that at the September meeting the Board had agreed to pursue an amendment to the Code of Virginia pertaining to the degree criteria. He and Dr. Treadway reached out to a potential patron in the Senate who presented the language to the Division of Legislative Services (DLS). The bill was drafted but shortly before session we were informed that after evaluating her slate of proposed bills the patron would not be able to carry it for the Library. With that knowledge they took a step back and agreed that we could carry on with the current language for now and pursue the amendment in the future.

- **Public Library Development Committee**

Committee chair Marcy Sims reported that she had asked Nan Carmack, Library Development and Networking Division Director, to add a permanent committee agenda item for the book challenges that are occurring at public and school libraries throughout the Commonwealth. Ms. Sims said Ms. Carmack had reported that the book challenges had lessened recently but that the assumption is many of the groups and individuals initiating the challenges are waiting to see how the General Assembly addresses this issue this session. Ms. Sims noted that every public and school library

in the Commonwealth has a collection development policy which covers the criteria for the selection and deselection of items, as well as the general process for reconsideration of materials in the collection.

Ms. Sims reported on the committee's review of the business development resources the Library provides and noted that we are partnering with small business development centers across the state to help highlight public library services that can benefit small businesses, such as notary services, online classes, and informational resources like legal forms and business plans, among others.

One agenda item the committee did not get to discuss due to time, Ms. Sims noted, was brainstorming about the libraries of the future in light of how an increasing aging population and decreasing youth population will impact the communities we serve and the library resources we provide. Ms. Sims said the committee will take up this discussion at their next meeting.

- **Library of Virginia Foundation**

Pia Trigiani, President of the Library of Virginia Foundation, reported that the Foundation Board, which includes two Library Board members, C. Paul Brockwell Jr. and Suzette Denslow, met last week to discuss, among other things, a report on their fundraising goals. Ms. Trigiani stated that the Foundation is on track to meet this year's targets, in large measure due to the excellent work that Director of Development Elaine McFadden is doing in securing grants for priority Library projects. Ms. Trigiani also highlighted the work of the Foundation Board's Space Planning Committee, which has contributed to the work that Mr. Hinderliter discussed earlier in the meeting. She noted that recently the Foundation Board welcomed several new members who come from a range of backgrounds and this has enhanced the Board's ability to support the space planning efforts. She especially thanked Charlottesville architect Jeffrey Dreyfus for his guidance and advice.

Ms. Trigiani also stated that the Foundation was pleased to collaborate with the Library on the opening reception for the 200th anniversary exhibition and hoped that she would see the Board members there later that evening. She added that the Foundation has many more exciting things planned during the anniversary year.

Scott Dodson, Executive Director of the Library of Virginia Foundation, reported that the space planning efforts have gone very well. He said that once the plans have been defined and finalized, the Foundation will be able to begin a feasibility study to inform us on what a potential fundraising campaign might entail as well as what potential state funding might be requested. Mr. Dodson noted that space planning efforts have been attempted in the past but what has been missing is the cost estimate, and so the current phase of the project is to have a clear understanding of the costs. . He noted that the Foundation has been working with Mr. Hinderliter on this and praised his support and contributions.

Mr. Dodson reported that through the second quarter of FY 23 the Foundation has raised about \$1.2 million, as compared to about \$1.6 million at this point last year. Last year's amount reflects a special seven-figure gift, making it an unusual year. The Foundation is in a very good place, but it is striving to raise at least another \$300,000 by the end of the fiscal year. He reported that the Virginia Shop continues to show a small profit, which is wonderful since it operated under a deficit for many years in the past and as the Shop's location in the Capitol is closed indefinitely due to construction. He commended the efforts of Katharine LaBoy, the Foundation's Assistant Director for Finance and Administration, in managing the Shop.

Mr. Dodson announced the Foundation's newest staff member, Annie Rae Carlson, Development and Events Coordinator, who was hired in November to replace Dawn Greggs who had served in that role for many years.

Mr. Dodson reported that this year's Literary Awards went very well and thanked everyone who attended the event and supported it. The event was attended by 215 guests and raised around \$130,000 with a net of \$55,000. For comparison, the prior year's awards raised \$67,000 with a net of \$40,000. He added that having the event live and in-person likely contributed to the higher totals this year.

Mr. Dodson highlighted some of the Foundation's recent successes: a \$300,000 National Endowment for the Humanities (NEH) grant to digitize the World War II separation notices, \$150,000 raised to date to conserve the Virginia Convention of 1776 papers, \$33,000 for the expansion of the Brown Teacher Institute, \$35,000 for the Future of Libraries and Archives internship program, \$174,000 for the LVA on the Go vehicle, and \$175,000 for the "200 Years, 200 Stories" anniversary exhibit. He also announced that the Library received an extraordinary gift late last summer from Dr. Lynn Rainville, a current Foundation Board member, and her husband Baron Schwartz to create a new endowed fund for the Library called the "Lynn Rainville and Baron Schwartz Transformation Fund." This fund will support the Library's efforts to increase diversity in libraries, archives, and related institutions and to uncover histories and stories of traditionally excluded communities. While the fund will not mature for another seven years, it will help cover the cost of the previously mentioned internship program and potentially the cost of Virginia Untold and other related work that the Library may pursue in the future. Mr. Dodson also thanked Blythe Ann Scott for her support of the internship program.

Finally, Mr. Dodson noted that since the last Board meeting the Can Can Café opened in the lobby downstairs. He thanked all of the Board members who had worked with the Foundation in hosting cultivation events at the Library and across the state, and announced that the next one, focusing on seventeenth century maps of southeastern Virginia, would be held at the Library on February 28. In closing, Mr. Brockwell noted that 9 of the 15 Library Board members have now given to the Foundation this fiscal year and said that they would continue to work to achieve a 100% participation rate. Mr. Dodson thanked them for their support.

VII. REPORT OF THE LIBRARIAN OF VIRGINIA

Dr. Treadway reported that the Library is kicking its 200th anniversary year off strong with the new exhibit and other events this evening and tomorrow. She emphasized that the anniversary is less about the Library honoring itself, but more so about the opportunity to tell Virginia stories in new and interesting ways as well as engaging more people in the work the Library does. She thanked the Foundation for understanding that and working to support the anniversary, as well as all of the fundraising work to support the Library and its programs generally. Dr. Treadway stated that the Library had not received additional funds to put toward anniversary events beyond the Foundation's generous support, but the Library will still have an exciting year, in large measure due to the efforts of staff who understand the importance of the anniversary and are stepping up accordingly.

Dr. Treadway stated that the official kick-off to the anniversary is the exhibit's invitation-only opening reception scheduled for later this evening for both our Boards, special donors, members of the General Assembly, and others. While the Governor is not able to attend, Dr. Treadway said that Aimee Rogstad Guidera, Secretary of Education, was expected to be there to represent the administration.. The exhibit opens to the public the following morning. Education, Outreach, and Research Services staff will be on hand to give tours of the exhibit to the for the reception and the public opening. She noted that an artist contributed an original piece to the exhibit. Everything else in the exhibit was picked directly from the Library's collections. The selection process was a challenge considering the depth and breadth of the collections and the scope of what the exhibit is attempting to convey. Advance publicity by the Marketing and Communications team has generated a lot of interest in the exhibition, with tours already scheduled for the First Lady and for the spouses of members of the General Assembly.

Dr. Treadway said that the Library's website currently has a page dedicated to the anniversary that includes the schedule for the LVA on the Go events. She emphasized the importance of getting out in the community to meet people where they are and added that the Library would share the schedule with the Board members so that they could attend any of the stops if they would like. General Assembly members and local leaders, museum and library directors will also be invited to each event.

Addressing the current General Assembly session, Dr. Treadway reported that the Senate bill to amend the Virginia Public Records Act was voted out of the General Laws Committee 14-0 and is now heading to the full Senate. The equivalent bill in the House has been assigned to a subcommittee and will be heard tomorrow, January 24. Dr. Treadway was able to speak to the Senate bill during the committee meeting because the Governor's Office adopted the bill as one of the "Governor's bills" that they are supporting, which she said is very encouraging. She reported that the Library continues to monitor the session as crossover day approaches.

Dr. Treadway asked if the Board had any questions or comments. Laura L. L. Blevins, who resides in Abingdon, remarked that, on the topic of the 200th anniversary opening reception and related events, she will unfortunately not be able to attend the upcoming

southwest Virginia reception; however, she is actively spreading the word to her friends and colleagues about the anniversary in order to drum up excitement about the exhibit. Dr. Treadway confirmed that the exhibit will be open to view during that reception. Mr. Brockwell commented that some of the items in the exhibit relate to southwest Virginia and its musical heritage, which he was excited to see.

VIII. REPORT OF THE CHAIR

Mr. Brockwell reported that with regard to the honorary patron of letters project, he will soon be issuing a call for nominations to the Library and Foundation boards with a deadline of March 1, 2023. He explained that the short deadline was because the Board will need to move quickly to ensure everything can be coordinated so that the honorees have sufficient advance notice to be able to attend the Literary Awards event on October 14.

Mr. Brockwell stated that once the General Assembly session settles down and the anniversary kick off is behind us, he will focus on the April Board meeting, which he is planning to hold off site in Roanoke. This, he said, would resume an old tradition of holding one Board meeting each year on the road, and would align with one of the Governor's stated priorities, namely meeting people where they are and bringing state government to Virginians in their communities. Mr. Brockwell mentioned that the other tradition they are bringing back is to showcase particular items from the collection after each Board meeting so that the members can appreciate the depth and breadth of what the Library keeps and preserves. He invited the Board to stop by the Special Collections room before lunch, noting that the featured item will be the only known photograph of the jury selected for the Jefferson Davis trial following the American Civil War.

Before ending his report Mr. Brockwell reminded the Board to sign their travel reimbursement forms, and Dr. Treadway reminded them to file their yearly financial disclosure documents with the Secretary of the Commonwealth's Office.

IX. OLD OR NEW BUSINESS

There was no old or new business.

X. ADJOURNMENT

There being no further business, Mr. Brockwell adjourned the meeting at 11:40 a.m.